

**MEETING SUMMARY OF THE
COMMUNITY DEVELOPMENT COMMITTEE (CD Committee)**

**TUESDAY, OCTOBER 27, 2009 – 6:00 P.M.
CITY COUNCIL CHAMBERS - THIRD FLOOR - CITY HALL**

Present: Jennifer Baumann, Theresa Bobula, Patricia Tyler, Scott Wallschlaeger, DeAnne Westerman

Excused: Bill Kimbler

Absent: Ron Boshey

Staff: Keith Hamre, Karen Olesen, Kathie Severson, Steven Robertson, Chuck Froseth, Char Mclennan and Ben VanTassel

Roll Call: 6 present, 1 excused, 0 absent, 4 vacant

K. Hamre began the meeting at 6:05 p.m.

1. Approve Resolution 09-C-02 to Reprogram “Old” Funds into FY 2010 Community Development Program

Keith reported to the Committee on funds from previous years to be reprogrammed. The amount to be reprogrammed for CDBG is \$437,700, which included funds from one 2007 project--Harbor Highlands infrastructure, four 2008 projects—Housing Access, Growing Neighborhood Businesses and two curb/ramp accessibility projects, and deferred revenue from liens and parking. The amount to be reprogrammed from HOME funds is \$55,249, which included 2008 Center City Housing predevelopment funds and rehab lien repayments.

A motion was made by Theresa Bobula and seconded by DeAnne Westermann. The motion was approved to reprogram these funds.

2. Approve Meeting Summaries from August 25, September 29, October 6, and October 20, 2008

A motion was made by Scott Wallschlaeger and seconded by Jennifer Baumann To the meeting summaries from August 25, September 29, October 6, and October 20, 2008. The motion was unanimously approved.

3. Review of Community Development Manager's Funding Recommendations

Housing: Applications were submitted for five projects; four of the proposals are being recommended for funding. The fifth proposal (HS-05) received the lowest score and is not recommended for funding. Keith noted that HS-01—the Community Action Duluth's FAIM-IDA program--submitted a three-year proposal.

The committee later recommended that \$58,000 in Multi-family housing rehab funds be targeted for renovation of the Redruth valley & Pine Grove Apts.

A motion was made by Scott Wallschlaeger, seconded by Jennifer Baumann and approved by all to accept the funding recommendations with the above change.

Economic Development: Applications were submitted for five projects; four of the Proposals are being recommended for funding. The fifth proposal (ED-05) received the lowest score and was not recommended for funding by the manager.

The committee later recommended that funding for project PF-01 be reduced by \$10,000 and those funds be used to fund ED-05, the Lincoln Park Business Group Business Loan Fund. The committee further requested that the applicant Submit additional information, by the December 15th Public Hearing, regarding a project timeline, milestones by quarter, leverage of other funds and long-term sustainability.

A motion was made by Scott Wallschlaeger, seconded by Pat Tyler and approved by all to accept the recommendations with the above change.

Public Facilities: Proposals were submitted for 3 projects; all of which are recommended for funding. The Curb Ramp Accessibility Project in Lincoln Park is being recommended for lower funding because the project is ready to go and a large part of the funding for this project will come from CDBG-R funds.

The committee later recommended that the accessibility project (PF-01) be reduced by \$10,000 and moved to the Economic Development category to Fund ED-05.

A motion was made by Scott Wallschlaeger, seconded by Pat Tyler and approved by all to accept the recommendations with the above change.

Public Service: Eleven projects—all of which are identified as high priorities—are recommended for funding under the Public Service category. Keith noted that recommended amounts were rounded, which left the category \$500 short of the 15% cap. New for 2010, there were two proposals recommended for 2-year funding—Lake Superior Community Health Center and the CHUM Hunger Project. Keith also noted that increased funding was recommended for the Life House Project, because of their reorganization and greater focus on homeless youth and youth at-risk of homelessness, and for Housing Access because of their coordination with the HPRP program and greater focus on homeless prevention and rapid re-housing. Two new applicants were recommended for funding under the Public Service category, a transportation project--CAD's Jump Start program, and a permanent supportive housing project for homeless women and children operated by the Women's Community Development Organization. The committee commented that the two new projects were a good fit for this category. There was some discussion and a motion made regarding moving funds from another category to fully fund the Public Service category, but the motion was not carried.

A motion was made by Jennifer Bauman, seconded by Teresa Bobula and approved by all to accept the CD Manager's recommendations.

HOME Program: Six projects were recommended for funding. The committee questioned why the HRA did not request the full 10% of HOME funds available for Tenant Based Rental Assistance, but instead requested the same amount as the previous year (5%). Also in their discussion, the committee questioned the HRA's decision not to apply for HPRP funding. The committee asked about the status of the WCDO units and where CCHC was at in their assessment of the WCDO properties. Keith replied that we would likely know the intended outcome of that situation by the December Public Hearing.

A motion was made by Jennifer Bauman, seconded by Teresa Bobula and approved by all to accept the CD Manager's recommendations.

ESG Program: Four projects were recommended for funding, two of which submitted proposals for both CDBG and ESGP funds for the same program.

A motion was made by D. Westerman and seconded by S. Wallschlaeger to approve the CD Manager's recommended funding.

Planning & Administration: Community Development staffing funds were recommended for funding under the CDBG program and Neighborhood Revitalization, the HOME program and the ESGP program. Other projects recommended for funding include the Irving Neighborhood Revitalization Plan,

the Keene's Creek & Irving Park Plan, the Design Improvement for 6th Avenue East and the Center for Social Justice. This project was submitted under the Economic Development category, but should have been submitted under Admin. An additional recommendation was for Administration of the TBRA program, which was recommended for funding under the HOME program.

Committee members approved the funding recommendation for Planning and Admin, but further recommended that the applicant for the Center for Social Justice (AD-09) submit additional information by the December 15th Public Hearing. They request that the applicant submit information regarding a proposed timeline, milestones, fiscal agent, site selection, building occupants, and coordination with the American Indian Center and other organizations.

The committee further recommended that applicants for the Irving Neighborhood Revitalization Plan and the Keene's Creek and Irving Park Plan collaborate

A motion was made by D. Westerman and seconded by S. Wallschlaeger to approve the recommended funding under the Planning & Admin. category.

4. 30-Day Public Comment Period

A motion was made by D. Westerman, seconded by S. Wallschlaeger and approved by all to put out the proposed 2010 CDBG, HOME and ESGP funding recommendations for a 30-Day Public Comment Period.

5. **Public Hearing**—A Public Hearing regarding the 2010 CDBG, HOME and ESGP funding recommendations will be held on Tuesday, December 15, 2009 at 6:00 pm in the City Council Chambers, City Hall, Duluth, MN.

Motion by Scott Wallschlaeger, seconded by Pat Tyler, to adjourn the meeting. The motion was unanimously approved.